

Members Present: Jacob Baisley (Chair, Faculty), Gavin Park (Vice Chair, Faculty), Sandra Efu (Ex-Officio), Sarah Moore (Admin), Matthew Wilmot (Admin), Anna-Liisa Mottonen (Faculty), Veronika Torma (Faculty), Connor Andrews (Support Staff), Rebecca Morin (Support Staff), Ksenia Gvozdikova (Support Staff), Ziyaad Rajabalee (Support Staff), Kristopher Smith (Support Staff)

Members Absent: Ojeniyi Adegoke (Faculty), Lekhanath Paudel (Faculty), Colleen Piekarski (Faculty), Vimal Savsani (Faculty), Sruti Panicker (Student), Reece Sommerfeld (Student), Madison Sutherland (Student)

1.0 Call to Order

The meeting was called to order at 5:10pm by Jacob Baisley.

2.0 Approval of the Agenda

Moved by Gavin Park
Seconded by Rebecca Morin

CARRIED

3.0 Approval of the Previous Minutes

Motion to approve the minutes recorded for the regular meeting of College Council on January 22nd, 2026.

Moved by Rebecca Morin
Seconded by Matthew Wilmot

CARRIED

4.0 Update on Previous Action Items

Jacob provided an update on his assigned action items. The following were completed:

- Members have received a link to the operating manual for review.
- The digital bus pass concerns for students without smartphones has been resolved – students can go to the admissions office at CD or CC to obtain a physical card if they don't have a smartphone.

The following action items are still in progress:

- Communication with the registrar's office has been initiated regarding scheduling workflows for program blocks to determine feasibility, but no determination has been made yet.
- Jacob provided an update on the College's current strategy for energy consumption through Ecometrica but did not find any specific mention of AI usage.
- Communication with CAELL has been initiated to discuss strategies for encouraging discipline-specific AI education in more programs across the academic portfolio.
- Disabling internet access for computer labs during assessments.
- Expanding access to lab software for students.

Jacob will continue to follow up on scheduling workflows, software strategies, internet access in labs, and discipline-specific AI education strategies.

ACTION ITEM – JACOB

Rebecca offered to follow up with the sustainability department to inquire about AI usage metrics and tracking.

ACTION ITEM - REBECCA

Sarah followed up with the cafeteria staff regarding hours of operation at Commerce Court and received assurances that the cafeteria is meant to be open until 3pm and confirmed that the traffic levels don't currently support extending hours any later. To support students outside of these hours, the College has made microwaves accessible outside of the cafeteria's regular operating hours and highlighted the water-filling stations also available.

Gavin also raised the concerns he received from the Council to the Health and Safety committee. He explained that an extra corner mirror is expected to be installed in the hallway behind G107 and that there is always security staff assigned to a campus, but that they may need to leave occasionally to supervise other facilities included as part of their scheduling for that location.

Rebecca shared the concerns she had collected regarding iSucceed with the Student Success team so that they can work together on supporting the students and employees experiencing difficulties.

5.0 Report on Standing List of Issues

5.1 CSC Activity Report (Student representative)

No student representatives were present, but members engaged in discussion of the ongoing initiatives led by staff working with CSC.

Members discussed plans for Black History Month, for which CSC is collaborating with ODTM. These plans include an upcoming Black Entrepreneurship Workshop run with the Northern Ontario Black Economic Empowerment Program (NOBEEP), a community kitchen event, a scavenger hunt highlighting Black inventors, and a digital cookbook featuring student-submitted recipes.

Other initiatives planned include Olympics watch parties, Valentines for Vets, and an Intergenerational Women's Circle.

5.2 Health and Safety Update

No new meeting has occurred since the council's rep returned from jury duty, but another meeting is planned soon.

5.3 Sustainability / Technology / Strategic Direction

Sandra communicated that Canadore's 2026 Strategic plan is wrapping up. A new strategic plan will be coming shortly, and the Council's feedback is welcomed.

5.4 Supporting Students

Members suggested that it may be wise for the College to offer more workshops and strategies for supporting students' mental health in the face of generative AI chatbots.

Jacob will reach out to Student Success regarding possible offerings.

ACTION ITEM - JACOB

Members also suggested we could try to do more as a College to support the image of our students (and particularly our international students) in the community. Members discussed the College's ongoing media relations strategies, that include print, television, and radio coverage.

One member suggested that CBC may be interested in sharing more of our good news through some of their community coverage.

Rebecca offered to connect with the marketing team to see if this is a possible avenue.

ACTION ITEM – REBECCA

Members shared the recent successes of the Conversation Club at Canadore and mentioned there is interest from some individuals at Nipissing University in collaborating on the program.

Ksenia will reach out to her supervisor to share the good news and raise the possibility of expanding the club.

ACTION ITEM - KSENIA

5.5 Supporting Employees

Members raised concerns shared by students and employees related to limited communication of department functions. Members mentioned that it can be difficult for new members of the College community to know where to go for support on various issues.

Members shared that some documentation was prepared to support this in the last few years and that we can explore options for making this information more accessible.

Jacob will reach out to the keepers of those documents for distribution strategies.

ACTION ITEM - JACOB

5.6 Operating Manual Review

Members will review the operating manual for the purposes of discussion next meeting.

ACTION ITEM – ALL MEMBERS

6.0 New Business

6.1 Form Submission: Faculty Development Program

Members discussed the concern brought forward regarding the Faculty Development Program currently developed by CAELL. A College community member inquired regarding whether this program will act as in-service teacher training for the purposes of salary grid advancement as outlined in the academic staff’s collective agreement.

Members did not have an answer to the question and felt it would be best to direct the question to CAELL and ODTM.

Jacob will reach out to CAELL and ODTM.

ACTION ITEM - JACOB

7.0 Adjournment

Jacob B moved to adjourn at 6:42pm.

CARRIED

Minutes submitted by: **Jacob Baisley**

Approved by Council on: March 10, 2026 